

## Department of Biomedical Sciences Guidelines for Doctoral Faculty Membership

- 1) Candidates shall be a current member of the graduate faculty of the University of Missouri, and be formally associated with the Department of Biomedical Sciences. Candidates for membership shall possess a PhD, DVM, MD or other doctoral degree with documented research training and research productivity comparable to Doctoral faculty peers. In accordance with the Graduate Faculty Senate policy, faculty formally associated with the Department of Biomedical Sciences that are already appointed members of the Doctoral Faculty in a different home department are not required to be further evaluated by Biomedical Sciences Faculty. For the purpose of their records, the Department will notify the Office of Graduate Studies about all newly affiliated Doctoral Faculty.
- 2) Faculty apply for Doctoral Faculty status in the Dept. of Biomedical Sciences by submitting an up-to-date curriculum vitae (CV) and completing a department application form (attached). The CV shall encompass information in 2a-c below, with the last 5 years highlighted.
  - a) Evidence of achievement in research and other scholarly activities including, but not limited to 1) research funding, and 2) publication of papers.
  - b) Evidence of the candidate's involvement in graduate education, including formal courses taught, specific contributions to team-taught courses and student research supervision.
  - c) Information regarding the MS and PhD student committees on which he/she has participated.
- 3) Criteria to be considered over the 5-year period:
  - a) Continued achievement in research and other scholarly activities. Candidates shall have published the equivalent of 3 publications in refereed journals of national and/or international reputation over the last 5 years.
  - b) Involvement in graduate education during the five-year period, and
  - c) Graduate mentoring. Although previous mentoring experience is not required for appointment to Doctoral Faculty, evidence of successful mentoring outcome may be a consideration for acceptance and renewal of Doctoral Faculty status.
- 4) The CV and application will be submitted by the candidate to the Chair of Biomedical Sciences.
- 5) The Graduate Program Advisory Committee (GPAC) shall verify the materials for completeness and accuracy. GPAC will communicate their assessment and any recommendations for revisions to the candidate and the Department Chair.
- 6) Following verification, the application will be distributed to all Biomedical Sciences Doctoral Faculty for vote on approval or disapproval. A quorum of Doctoral Faculty (defined as 2/3 departmental Doctoral Faculty) is required for a valid vote. Approval will require a simple majority of voting Doctoral faculty where a simple majority is defined as over half of the votes cast.

- 7) Approved candidates will be recommended by the Chair of Biomedical Sciences to the MU Associate Vice Chancellor for Graduate Studies for inclusion on the Doctoral Faculty of the University of Missouri.
- 8) In the event of a negative decision, the applicant may submit a written appeal to the Chair. A quorum (2/3) of Doctoral faculty will convene to consider the appeal. In the case of a second negative outcome, the applicant may request that the application be sent to the Graduate Faculty Senate Executive Committee for review and disposition.
- 9) Membership on Doctoral Faculty will be for a period of five years. Continued membership must be evaluated and approved on a 5-year basis.

## Department of Biomedical Sciences Doctoral Faculty membership application

(to be submitted with Curriculum Vitae)

Applicant name: \_\_\_\_\_

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**New**                        **Renewal**           

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Dates application covers (previous 5 years):

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### **Brief (1 paragraph) overview of faculty member's research program**

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#### **Past student mentoring**

For each student for whom the applicant has **served as major advisor**, list: Student name, Degree, Matriculation date, Graduation date (provide reason if student did not graduate under your supervision), list of publications with advisee (may cite CV), and current position.

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*Example:*

*Truman Tiger, PhD. Started August 2005, graduated May 2010.*

*Tiger, T, CR Woodson, and JL Smith: Mechanisms stress-induced sleep deprivation in life science graduate students. J. Appl. Physiol., 92:901-911, 2009.*

*Tessie Tiger, PhD. Started August 2006, graduated May 2011.*

*CV publications #34-36.*