**RIF CAPITAL EQUIPMENT REQUEST**

1. Date

2. Name

3. Requested Item (if available, attach specifications, descriptive literature, or bid):

4. TOTAL Cost of Item:

5. Amount of REQUEST:

6. Amount and source of additional funds, if available:

7. Which other investigator(s) will benefit by the request? Attach a brief letter from each that describes how their specific research program would benefit.

8. Describe how the items requested will improve the effectiveness of your research program or that of the Department.