

Position Title: Senior Clinical Lab Technician – Part-time

Department: Veterinary Medical Diagnostic Laboratory

Position Type: Part-time Staff

Job ID: 47088

Job Description:

This position entails working at the receiving and initial sample processing area of the veterinary clinical pathology lab section, but may also include varying levels of specimen testing, instrument maintenance, and quality assurance tasks.

CHARACTERISTIC DUTIES

- Check specimen quality and labeling upon receipt of samples for testing, contact submitter to correct problems as needed.
- Electronically process testing requests and create accessions for samples through a laboratory information system.
- Prepare samples for testing (for example, centrifuge blood tubes, harvest plasma and serum).
- Distribute specimens to appropriate laboratory workstations.
- Prepare samples for shipment to outside laboratories.
- Collect and distribute mail and specimens from the VMDL to the clinical pathology lab if needed.
- Attach external laboratory results to patient accessions.
- Perform select test procedures on veterinary samples.
- Answer client questions/assist clients over the phone and in person.
- Assist with instrument maintenance and quality assurance procedures.
- Maintain a clean, organized workspace.
- Assist with stocking and ordering laboratory supplies.
- Triage tasks appropriately and multi-task effectively during busy times.
- Comply with VMDL quality assurance system and participate in general laboratory quality assurance procedures.
- Perform other laboratory duties as assigned by supervisor.

Shift:

Part-time 20-28 hours per week (FTE 0.50-0.70). Shift schedule 12:30 PM - 6:00 PM.

Minimum Qualifications:

High school diploma or equivalent and at least 2 years of experience from which comparable knowledge and skills can be acquired is necessary.

Preferred Qualifications:

A year or more of laboratory or research experience.

Anticipated Hiring Range:

Salary Range \$15.00 - \$19.50 / hour, commensurate with education and experience.

GGs Grade: 006

University Title: Research/Lab Technician Sr.

Internal applicants can determine their university title by accessing the Talent Profile tile in myHR.

Application Materials:

Online application, resume and list of three references.

Community Information:

Columbia offers small-town friendliness with big city features and a high quality of life for people of all ages and interests. Founded on education and known as an ideal college town, its location also makes it an attractive spot for businesses and travelers. Located on Interstate 70 and U.S. Highway 63, Columbia is right in the middle of the state and the nation. Just a couple hours' drive from St. Louis and Kansas City, Columbia is Boone County's largest population center offering big-city culture, activities, and resources with a low cost of living. Columbia is home to a variety of restaurants and entertainment venues and hosts more than a dozen cultural festivals each year. If you want to grow your career, continue your education, raise a family, and retire, Columbia is a good place to be!

Benefit Eligibility:

This position is not eligible for University benefits. Individuals in non benefit eligible positions may choose to participate in the Tax Deferred Annuity Plan (403b). For information about this plan, please visit the Faculty & Staff Benefits website at <http://www.umsystem.edu/totalrewards/benefits>

Values Commitment:

We value the uniqueness of every individual and strive to ensure each person's success. Contributions from individuals with diverse backgrounds, experiences and perspectives promote intellectual pluralism and enable us to achieve the excellence that we seek in learning, research and engagement. This commitment makes our university a better place to work, learn and innovate.

In your application materials, please discuss your experiences and expertise that support these values and enrich our missions of teaching, research, and engagement.

Equal Employment Opportunity:

The University of Missouri System is an Equal Opportunity Employer. Equal Opportunity is and shall be provided for all employees and applicants for employment on the basis of their demonstrated ability and competence without unlawful discrimination on the basis of their race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, or protected veteran status, or any other status protected by applicable state or federal law. This policy applies to all employment decisions including, but not limited to, recruiting, hiring, training, promotions, pay practices, benefits, disciplinary actions and terminations. For more information, visit <https://www.umsystem.edu/ums/hr/eeo> or call the Director of Employee and Labor Relations at 573-882-7976.

To request ADA accommodations, please call the Director of Accessibility and ADA at 573-884-7278.