Position Title: Veterinary Assistant - Cardiology

Department: Veterinary Medicine and Surgery

Position Type: Full-time Staff

Job ID: 51146

Job Description:
The College of Veterinary Medicine at MU is on a mission to inclusively educate and train outstanding clinicians and scientists from diverse backgrounds, generate new knowledge, engage stakeholders, and foster economic growth, all of which promote and protect the health and welfare of animals and people.

 Simply put, our mission is to Teach, Heal, Discover and Serve.

Veterinarians throughout the Midwest refer animal clients to the Veterinary Health Center for specialized diagnoses and treatment. With sophisticated therapeutic equipment that includes an underwater treadmill, advanced imaging techniques, and groundbreaking equine lameness diagnostic equipment, we are a center for animal healthcare.

We are seeking a Veterinary Assistant to join the Cardiology service. Our facility, located at Clydesdale Hall, provides state-of-the-art teaching and medical services, including ambulatory services. In addition to regular check-ups and preventive health care, we feature cutting edge surgical and intensive lifesaving medical care.

The technical staff assist students with:

- restraint for physical examinations;
- train students how to perform diagnostic tests accurately and safely such as blood pressures and venipuncture;
- assist students with safe restraint for procedures such as echocardiography, electrocardiography, pacemaker interrogation;
- assist in student orientation;
- return client calls;
- preparation of the fluoroscopy suite for procedures;
- cleaning of the fluoroscopy suite after procedures;
- replacement and maintenance of inventory;
- update patient charges;
- process equipment such as Holter monitors;
- obtain a history from clients;
- obtain vital parameters on patients;
- assist with client check-out/patient discharge

Shift:
Monday – Friday: 8am – 5pm
**Minimum Qualifications:**
High school diploma or equivalent experience from which comparable knowledge and skills can be acquired is necessary.

**Preferred Qualifications:**
Successful candidate will exhibit the following skills and core competencies:

- Ability to thrive in a fast-paced, dynamic, and collaborative environment.
- Continuous learning and professional growth and development mindset.
- Excellent written and verbal communication skills and the ability to interact effectively with diverse internal and external stakeholders, constituents, and clients.
- Keen understanding of animal behavior and strong clinical skills to properly evaluate a patient’s condition.
- Detailed-oriented and well organized to take medical histories, carry out instructions, document patient statistics and update records.
- Enjoy working with animals and have the ability to comfort, handle and restrain large and small pets.

**Anticipated Hiring Range:**
Salary Range: $15.00 / hour
Grade: GGS-004
University Title: Veterinary Assistant
Internal applicants can determine their University title by accessing the Talent Profile tile in myHR.

**Benefit Eligibility:**
This position is eligible for University benefits. The University offers a comprehensive benefits package, including medical, dental and vision plans, retirement, paid time off, and educational fee discounts. For additional information on University benefits, please visit the Faculty & Staff Benefits website at [http://www.umsystem.edu/totalrewards/benefits](http://www.umsystem.edu/totalrewards/benefits)

**Values Commitment:**
We value the uniqueness of every individual and strive to ensure each person’s success. Contributions from individuals with diverse backgrounds, experiences and perspectives promote intellectual pluralism and enable us to achieve the excellence that we seek in learning, research and engagement. This commitment makes our university a better place to work, learn and innovate.

In your application materials, please discuss your experiences and expertise that support these values and enrich our missions of teaching, research, and engagement.

**Equal Employment Opportunity:**
The University of Missouri System is an Equal Opportunity Employer. Equal Opportunity is and shall be provided for all employees and applicants for employment on the basis of their demonstrated ability and competence without unlawful discrimination on the basis of their race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, or protected veteran status, or any other status protected by applicable state or federal law. This policy applies to all employment decisions including, but not limited to, recruiting, hiring, training, promotions, pay practices, benefits, disciplinary actions and terminations. For more information, visit [https://www.umsystem.edu/ums/hr/eeo](https://www.umsystem.edu/ums/hr/eeo) or call the Director of Employee and Labor Relations at 573-882-7976.
To request ADA accommodations, please call the Director of Accessibility and ADA at 573-884-7278.